

# East Halton Parish Council

Clerk to the Council: Mrs. M. Hoggard, Mayflower Cottage, 6 West Street,  
Barnetby. DN38 6JP

Tel: 01652 688530

Email: [easthaltonparishcouncil@outlook.com](mailto:easthaltonparishcouncil@outlook.com)

Date: Wednesday, 28<sup>th</sup> April, 2021

Dear Councillor,

You are summoned to attend the remote zoom Annual Council Meeting of East Halton Parish Council which will be held immediately following the Annual Meeting of the Parish commencing at 6.30pm on Wednesday, 5<sup>th</sup> May 2021. Members of the press and public are welcome to attend, please contact the Clerk for details.

*M. Hoggard*  
(Clerk)

## Agenda

1. To resolve the election of the Chair and receive the Chairman's Declaration of Acceptance of Office.
2. To resolve the election of the Vice-Chair.
3. To receive apologies.
4. To appoint Committee representatives and approve any terms of reference.
  - a) Personnel Committee.
  - b) NATs Representative.
  - c) Cemetery Working Party.
  - d) To resolve the requirement for any other Committees or Working Parties.
5. To approve the minutes of the Annual Council Meeting held on 10<sup>th</sup> May 2019.
6. To resolve any changes to the bank mandate.
7. To receive the unaudited accounting statements for the year 2020/21.
8. To confirm the appointment of the Internal Auditor.
9. To review Financial regulations and Standing Orders.