

**Minutes of a Meeting of East Halton Parish Council held in the Village Hall, East Halton on Friday 1<sup>st</sup> September 2017 at 7.30 pm.**

**Present:** Cllr. Beadle (Chairman)  
Cllrs. Petch, Grant, Boulby, Portess

**Apologies:** Cllrs. North, Reeve, Pankhurst

**In Attendance:** Cllr. Hannigan, Ward Cllr., N Lincs.

There were no others present.

**17.76 To receive any apologies for absence**

Cllr. North (work); Cllr. Reeve and Cllr. Pankhurst (holidays)  
Apologies also received from Ward Cllrs., Clarke and Wells.

**RESOLVED: That apologies be received and accepted**

**17.77 Declarations of Interest**

None made.

**17.78 Chairman's Announcements**

Chairman advised that solicitor from Barton was retiring and he had acted on behalf of the Council with regard to paperwork storage. Chairman to contact and arrange to collect and then PC to consider further storage issue.

**Public Participation Session**

No public present.

**17.79 To approve minutes of previous meetings held in August 2017**

To approve the minutes of the previous meeting.

Approved as true record and signed by the Chairman.

**RESOLVED: That minutes as circulated be approved as a true record of the meeting.**

**17.80 Police Report**

To receive policing group report – nothing received for August. No contact received from local policing team and Ward Cllrs. might be able to assist and see if they could arrange for someone to be present at future meeting.

Members agreed there was an issue with HGV's in the village and Clerk asked to contact Natferry coordinator and ask for it to be discussed at future meeting as bridge was being damaged as not suitable for vehicles of that size and weight. Members interested in how many vehicles are being stopped.

**RESOLVED: That Clerk contact Natferry with regard to HGV issue as agreed.**

**17.81 Correspondence**

(a) To receive any correspondence for information only

Nothing received.

**17.82 Highways and Transport**

- (a) To receive notice of any issues and receive update on previous issues raised  
And agree any necessary actions

Chairman thanked Ward Cllrs. regarding white lining as they had followed it up but it didn't get done before the Gymkhana but they had done all they could. Work had now been completed. Noted.

**17.83 Planning**

To consider the following planning applications and agree comments:

None received to date of agenda being published.

Clerk asked to ascertain if building work being undertaken on Lees Lane at Gerrards Farm was permitted development or had or required planning permission for the works. Clerk said she would look into it. Noted.

**17.84 Parish Matters**

- (a) To receive update of provision of further play equipment for the play area and agree any necessary Actions

Streetscape had appointment to meet with Clerk on forthcoming Monday. Noted.

- b) To consider any progress with issue of lights on Village Green

chairman had organised meeting for following week and various information had been obtained on possible improvements to the lights. Spares are available at £205 each with a 10 year guarantee. Members agreed to leave matter with Chairman to report back to next meeting.

**RESOLVED: That this matter be left with Chairman to report back at future meeting**

**17.85 Future Dates**

Next Parish Council Meeting – Friday 6<sup>th</sup> October 2017

Christmas Tree Event – Sunday 10<sup>th</sup> December 2017

**17.86 Reports**

To receive the following reports:

Village Hall Committee Meeting

Deferred due to Cllrs. Reeve and Pankhurst being absent.

**Ward Cllrs. Report**

Lincs cycle race being held on Tuesday 5<sup>th</sup> September. Bins won't be emptied that day so new days for that week. Haxey PC is paying for its children to go to the cycle route. Noted.

**Any other reports**

None.

**17.87 Finance**

- (a) To approve payments and receipts as per list circulated

All payments as per schedule approved to be made.

**RESOLVED: That all payments be made as per schedule circulated.**

(b) To receive any update on submission of Annual Return from Clerk  
Not yet received back from PKF Littlejohn. Noted.

(c) To receive reclaimed VAT for fy 16/17  
VAT had been successfully reclaimed from fy 16/17. Noted.

**17.88 To consider exclusion of press and public**

**RESOLVED :** Exemption of press and public for remainder of meeting under Public Bodies Admissions to Meetings Act 1960 (Section 1 (2)) on the grounds that discussion of the following business is likely to disclose confidential information

**17.89 To approve salary payments**

(a) To approve salary payments as per timesheet received  
All salary payments as per timesheet submitted, approved to be made.

**RESOLVED:** That salary payments be made as approved.

(b) To receive first stage appraisal paperwork for Personnel Committee and agree date for  
Second stage – Friday 6<sup>th</sup> October 2017.

Clerk to circulate pre-appraisal personal review for appraisal to take place with Personnel Committee on 06.10.17.

**RESOLVED:** That appraisal process be initiated and carried out on 06.10.17

Chairman closed the meeting at 8.10 pm.

Signed: ..... Date: .....
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