

Minutes of a Meeting of East Halton Parish Council held in the Village Hall, East Halton on Friday 7th April 2017 at 7.30 pm.

Present: Cllr. Beadle (Chairman)
Cllrs. Portess, Pankhurst, Reeve and Grant

Apologies: Cllrs. Petch, North and Boulby

In Attendance: Cllr. David Wells

There were no others present

17.01 To receive any apologies for absence

Apologies received from Cllr. Petch (sickness); Cllr. North (holidays); Cllr. Boulby (holidays) – all accepted.

RESOLVED: That apologies be received and accepted

17.02 Declarations of Interest

Cllr. Reeve, personal interest in planning application due to nearby residency. Noted.

17.03 Chairman's Announcements

Fly tipping mentioned and liaised with Cllr. Wells, Ward Cllr. and N Lincs notified.

Public Participation Session

No public present.

17.04 To approve minutes of previous meetings held in March 2017

Minutes of previous meeting held in March 2017 approved as true record.

RESOLVED: That minutes be signed as a true record.

17.05 Police Report

Policing group report had been received and circulated.

17.06 Correspondence

(a) To receive any response from Port Office re issues raised by the Parish Council and agree Any necessary actions

No response received – Clerk to send copy of letter.

(b) To receive any other correspondence for information only

Nothing to report.

17.07 Highways and Transport

(a) To receive notice of any issues and receive update on previous issues raised And agree any necessary actions

Clerk advised the new litter bin ordered from N. Lincs had arrived and instructions had been reiterated as to where it should be sited. Members had carried out litter pick on the Green but it was accumulating again.

Fence on the Millennium Green – new section needed but pending for BT to reinstate the box

which had now been done. Chairman to bring prices to next meeting for supply and fit of new fencing.

Noted that edges on pathway have work away and Clerk would contact a grounds maintenance contractor to see what could be done to reinstate.

17.08 Planning

The following planning applications were considered:

PA/2017/340 Abbey View, 2 King Street, East Halton
Proposed permission to demolish existing single storey side extension and erect two storey side extension and single storey rear extension with two rooflights

No objections.

17.09 Parish Matters

(a) To receive update on Cemetery shed works and agree any further necessary actions

Chairman reported that good job had been done and everything had been removed. Two new Tree would be put in place with an Acer and a Rowan to be planted, which had been donated. Chairman advised that the removal of trees could not be carried out free of charge as originally Advised and there was now a bill of £120 for clearance, this was approved for payment. Chairman also advised that he had now obtained legal deeds for the cemetery to show the site and The division of the site as a whole.

RESOLVED: That shed removal works had been carried out to acceptable standard and that The tree removal invoice for £120 be paid.

(b) To receive update of provision of further play equipment for the play area and agree any necessary Actions

Clerk had passed Cllr. North's contact details onto two equipment companies for contact upon his Return from holiday. Noted.

(b) To consider any progress with issue of lights on Village Green

Clerk had reminded Hodson and Kauss although she was aware they were busy. Noted.

17.10 Future Dates

Next Parish Council Meeting – Friday 5th May 2017 – the Annual Parish Council Meeting
 To agree date and time for Annual Parish Meeting for East Halton Village - agreed as same evening as usual meeting on Friday 5th May at 7.15 pm.

Invitation to British Steel Multi-Unions Group memorial day – 28th April 2017

Easter Office Closure - Friday 14th and Monday 17th April inclusive

RESOLVED: That Annual Parish Meeting for East Halton be held on Friday 5th May 2017 At 7.15 pm.

17.11 Reports

To receive the following reports:

Village Hall Committee Meeting

Next meeting on 13th April is the AGM at 6.30 pm.

Ward Cllrs. Report if present

David Wells reported that the box housing for the defib is now installed. Highways down Thornton Road at Goxhill being done and Barrow Haven being done also. Bin dates are all one day forward for following week due to bank holiday. Local plan still out for consultation. Chairman thanked him for his report.

Any other reports

None.

17.12 Finance

(a) To approve payments and receipts as per list circulated

Payments approved as per list circulated.

RESOLVED: That payments be made as per list circulated.

(b) To receive notification of date for external audit for fy 16/17 and agree necessary actions

Clerk advised on schedule for audit and would organise date for internal audit and then present report and full accounts to May 2017 meeting for approval and completion of Annual Return. Final date for submission to external auditor would be 12th June 2017.

RESOLVED: That audit schedule be implemented and all necessary paperwork be completed

(c) To receive notification of PAYE end of year procedures for information only

Clerk advised that PAYE software had been completed for year 16/17 and restarted for new year of 17/18 with P60's given to all staff. Noted.

17.13 To consider exclusion of press and public

RESOLVED: exemption of press and public for remainder of meeting under Public Bodies Admissions to Meetings Act 1960 (Section 1 (2)) on the grounds that discussion of the following business is likely to disclose confidential information

17.14 To approve salary payments

(a) To approve salary payments as per timesheet received.

Approved as per timesheet submitted.

RESOLVED: That salary payments be made as per details submitted.

Chairman closed the meeting at 8.25 pm.

Signed:	Date:
---------------	-------------