

Minutes of a Meeting of East Halton Parish Council held in the Village Hall, East Halton on Friday 4th August 2017 at 7.30 pm.

Present: Cllr. Beadle (Chairman)
Cllrs. Pankhurst, Petch, Reeve, Boulby, Grant, North (from 7.35 pm) and Portess

Apologies None

In Attendance: Cllr Clarke North Lincs

17.62 To receive any apologies for absence

Cllr. North to arrive later – noted and accepted.

17.63 Declarations of Interest

None.

17.64 Chairman's Announcements

None given.

Public Participation Session

There will be a public participation session at this point in the meeting.

No one present.

17.65 To approve minutes of previous meetings held in July 2017

To approve the minutes of the previous meeting

Minutes approved as true record of the meeting.

RESOLVED: That the minutes be approved as a true record of the meeting

17.66 Police Report

To receive policing group report – PC Fuller to be contacted and asked to attend future meeting.

17.67 Correspondence

(a) To receive any correspondence for information only

None received.

17.68 Highways and Transport

(a) To receive notice of any issues and receive update on previous issues raised
And agree any necessary actions

Chairman gave update on white lining which hasn't been reinstated since resurfacing had taken place. Cllr. Wells was to follow up and Cllr. Clarke advised it is in hand. Noted.

17.69 Planning

To consider the following planning applications and agree comments:

None received to date of agenda being published.

Cllr Petch asked if the Local Plan had been completed yet and Cllr. Clarke advised it still had not.

17.70 Parish Matters

- (a) To receive update of provision of further play equipment for the play area and agree any necessary Actions

Cllr. North had received two written quotations. Agreed that Streetscape quotation preferred due to cost and proposed ideas. Clerk to make contact with Mr. Belfield and obtain information on possible funding etc. for next meeting.

RESOLVED: That Streetscape quotations and proposals be accepted in principle and Clerk to Make contact with regard to funding and progressing the project.

- b) To consider any progress with issue of lights on Village

Chairman had met with contact but they did not wish to get involved. Chairman to visit Blacksmiths in Barton. Clerk to contact Habrough Fabrications as they had done previous work. Cllr. Reeve advised that after searching the Village Hall files, the surfacing for the village green paths is Hoggin and Gravel mix. Clerk to see if quotations can be obtained for same surfacing.

RESOLVED: That this project be ongoing through contacts

17.71 Future Dates

Next Parish Council Meeting – Friday 1st September 2017

Office Closure – 21st to 25th August 2017 inclusive

To consider and agree date for Christmas tree lighting and event and any necessary actions – Sunday 10th December 2017. 4 pm. Chairman to source the tree.

17.72 Reports

To receive the following reports:

Village Hall Committee Meeting –

Things progressing well – dog training youth club, playgroup and party hirings. Halloween party organised. Healthy bank balance and will be providing the BBQ at gymkhana. Noted.

Ward Cllrs. Report if present

Nothing to report.

Any other reports

None.

17.73 Finance

- (a) To approve payments and receipts as per list circulated

Payments as per list circulated by Clerk approved to be made.

RESOLVED: That payments be made as per list circulated.

- (b) To receive any update on submission of Annual Return from Clerk

PKF had asked question regarding high balances in deposit account and Clerk had responded with information and giving copy of current year's budget and proposed plans for play equipment and village green paths. Noted.

- (c) To receive update on VAT reclaim for fy 16/17

This had now been submitted to HMRC. Noted.

17.74 To consider exclusion of press and public

RESOLVED: exemption of press and public for remainder of meeting under Public Bodies Admissions to Meetings Act 1960 (Section 1 (2)) on the grounds that discussion of the following business is likely to disclose confidential information

17.75 To approve salary payments

(a) To approve salary payments as per timesheet received

Salary payments as per schedule submitted, approved for payment.

RESOLVED: That salary payments be approved for payment.

(b) To organise date for staff appraisals for year Sept or October.

Agreed that Clerk's appraisal be commenced for the current year. Clerk to complete pre-appraisal personal review and submit to next meeting and formal appraisal to then be organised for October.

RESOLVED: That staff appraisal process for 2017 be commenced

The Chairman closed the meeting at 8.10 pm.

Signed: Date:
