

**TO: ALL MEMBERS OF THE COUNCIL**

You are hereby summoned to attend a Meeting of East Halton Parish Council to be held in the Village Hall, East Halton on Friday 4<sup>th</sup> August 2017 at 7.30 pm.

Please notify the Chairman or Clerk to the Council if you are unable to attend.

*K.J Peers*

Clerk to the Council – 31.07.17

*Please note that the Council has a formal, adopted policy for the recording of meetings. This is available from the Parish Clerk and anyone wishing to record the meetings must inform the Chairman and/or Clerk prior to the commencement of the meeting that they are going to do so.*

**Agenda**

**17.62 To receive any apologies for absence**

**17.63 Declarations of Interest**

- (a) To record declarations of interest from members on items appearing on the agenda. Members should identify the agenda item and type of interesting being declared
- (b) Dispensations – to note any dispensations given to any member of the Council in respect of an agenda item listed below

**17.64 Chairman's Announcements**

**Public Participation Session**

There will be a public participation session at this point in the meeting.

**17.65 To approve minutes of previous meetings held in July 2017**

To approve the minutes of the previous meeting

**17.66 Police Report**

To receive policing group report

**17.67 Correspondence**

- (a) To receive any correspondence for information only

**17.68 Highways and Transport**

- (a) To receive notice of any issues and receive update on previous issues raised  
And agree any necessary actions

**17.69 Planning**

To consider the following planning applications and agree comments:

None received to date of agenda being pulished.

**17.70 Parish Matters**

- (a) To receive update of provision of further play equipment for the play area and agree any necessary Actions
- b) To consider any progress with issue of lights on Village Green /over...

**17.71            Future Dates**

Next Parish Council Meeting – Friday 1<sup>st</sup> September 2017

Office Closure – 21<sup>st</sup> to 25<sup>th</sup> August 2017 inclusive

To consider and agree date for Christmas tree lighting and event and any necessary actions

**17.72            Reports**

To receive the following reports:

Village Hall Committee Meeting

Ward Cllrs. Report if present

Any other reports

**17.73            Finance**

(a)     To approve payments and receipts as per list circulated

(b)     To receive any update on submission of Annual Return from Clerk

(c)     To receive update on VAT reclaim for fy 16/17

**17.74            To consider exclusion of press and public**

To consider exemption of press and public for remainder of meeting under Public Bodies

Admissions to Meetings Act 1960 (Section 1 (2)) on the grounds that discussion of the following business is likely to disclose confidential information

**17.75            To approve salary payments**

(a)     To approve salary payments as per timesheet received

(b)     To organise date for staff appraisals for year