

Minutes of a meeting of East Halton Parish Council held in the Village Hall, East Halton on Friday 8th January, 2016 at 7.30pm.

Present: Cllr. Beadle (Chairman)
Cllrs. Petch, North, Reeve, Pankhurst, Grant and Portess

Apologies: None

In Attendance: Cllrs. Hannigan and Clarke, Ward Cllrs., North Lincs.

15.133 To receive any apologies for absence

None received, all present.

15.134 Declarations of Interest

None made.

15.135 Chairman's Announcements

None made.

Public Participation Session

No public present.

15.136 To approve minutes of previous meetings

Minutes of meeting held in December 2015, as circulated, were approved as true record and signed by the Chairman.

RESOLVED: That the minutes be approved as a true record of the meeting

15.137 Police Report

Wrd. Cllrs. Advised that PCSO Dave Grantham, based at Barton was our new PCSO. Clerk would e.mail police station again and ask for direct contact.

15.138 Correspondence

To receive correspondence from resident re burial plot and agree response

Clerk had received query over purchased plot and Chairman said he would sort out with existing burial board administrator and at the same time get all the records and information to pass to the new Parish Clerk so that she could take over the administration of the cemetery.

RESOLVED: That the Chairman would obtain all cemetery records to pass to the new Clerk

To receive any other correspondence for information only.

Correspondence received re Street Sport Sessions from N. Lincs. Unclear on cost of £83.38 whether that covered each individual 2-hour session or whether it covered whole week. Members agreed at least one session per holiday period dependent upon clarification of costs. Clerk to seek further information.

RESOLVED: That Clerk seek further information/clarification on the street play scheme

Letter received seeking support on recent employment issues at Steelworks at Scunthorpe. Noted but no response to be sent.

Cllr Clarke advised of Donk energy presentation at the Ashbourne Hotel on 14th January 2016 between 2 and 7 pm. Called to discuss Hornsea project wind farm and on shore substation construction. Noted.

15.139 Highways and Transport

To consider possible parking restrictions on Towles Corner and agree any action

Problems are continuing. Worsened by vehicles owned by shop owners etc. Agreed that Chairman and one other member visit the shop owner and discuss the matter politely and if no action then Clerk to pass to PCSO for polite visit.

RESOLVED: That PC members will approach shop owners and speak about parking problems

To receive notice of any issues and receive update from Clerk for information only

School parking restrictions have been approved and legal notice to appear in the Press.

There will be two areas at junction with no parking at all and no parking between two session times at picking up/dropping off times. No 20 mph signs are to be erect but they will increase the camera van visits.

Street light from Cllr. Portess reported and Clerk to pass on.

15.140 Planning

The following planning applications were discussed:

None received to date of meeting.

Consultation received on Lincolnshire Lakes Area Action Plan - any comments to be submitted to be c/f to the February 2016 agenda.

15.141 Parish Matters

(a) To receive report from Village Hall Committee AGM and agree any actions

Three members of the PC are now on the Committee and meetings will take place every third Monday of each month. Members will continue to report back.

(b) To receive new Model Finance Regulations and consider adoption with any necessary Amendments

Members went through model document and agreed amendments/figures for insertion and formally adopted the Financial Regulations for East Halton Parish Council.

RESOLVED: That Financial Regulations be adopted as agreed with immediate effect.

(C) To consider renewal of CPRE membership for 2016 and agree necessary action

No renewal.

RESOLVED: That the renewal of CPRE membership not be actioned.

(d) To receive notification of registration with Information Commissioners Office as public Body and agree necessary action

Clerk advised that this was required as the PC does handle data and agreed. Clerk advised usual cost of £35 per annum and she would register the Council.

RESOLVED: That the PC register for data handling with the ICO at cost of £35.00.

(e) To receive update from Clerk on funding bid to transparency fund for website and agree any actions

ERNLLCA had advised that funding board meeting was to be held on 12th January and response would then be received.

15.142 Future Dates

Next Parish Council Meeting – Friday 5th February 2016

Clerk's holidays – Friday 24th June to Monday 4th July 2016 (inclusive)

15.143 Reports

To receive the following reports:

No reports given.

15.144 Finance

(a) To approve payments and receipts as per list circulated

That payments as per list circulated be approved for payment.

RESOLVED: That payments be made as per list circulated.

(b) To consider quotations for internal auditors for fy 15/16

Several quotations received and agreed unanimously that Mrs. Maureen Stennett be appointed as the internal auditor for the fy 15/16. Clerk would write with appointment and list of duties to be carried out on behalf of the PC would be agreed at future meeting.

RESOLVED: That Mrs. M. Stennett be appointed as internal auditor for East Halton PC for The fy 15/16.

(c) To receive update on new bank mandate and agree necessary actions

Not yet complete as two members till to certify their identity with the bank. Clerk urged them to do this as soon as possible.

RESOLVED: That two members need to certify their ID at the bank

(d) To receive notice from North Lincs Council of any Council Tax Support Grant

Clerk had not received all initial correspondence but Ward Cllrs. Advised it was at same level as previous year. Noted.

(e) To receive third quarter/9 monthly account reconciliation and agree approval if correct

Clerk had circulated cash book to date and account reconciliation to end of December 2015 to all members. Accounts agreed and approved.

RESOLVED: That accounts up to end of third quarter be received and approved.

(f) To consider and agree budget setting for fy 2016/2017 and also consider and agree precept setting for East Halton Village for fy 2016/17.

Clerk had circulated budget paperwork to all members. The details were fully discussed and figures for each category considered and agreed. Precept requirement calculated and agreed also for the coming financial year.

RESOLVED: That Budget for fy 16/17 be agreed at £6,955 and that the precept requirement be Set at £4,600 with estimated local council tax support grant to be received in Addition of £260.00

Standing Orders were moved at 9.30 pm.

15.145 **To consider exclusion of press and public**

RESOLVED: exemption of press and public for remainder of meeting under Public Bodies Admissions to Meetings Act 1960 (Section 1 (2)) on the grounds that discussion of the following business is likely to disclose confidential information

15.146 **To approve salary payments**

RESOLVED: Salary payments as per timesheet received approved for payment.

15.147 **Clerk's Contract**

To consider formal contract for Clerk and agree any necessary actions.

Not actioned.

The Chairman closed the meeting at 9.40 pm.

Signed:	Date:
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