

Minutes of a meeting of East Halton Parish Council held on Friday 4th December 2015 at 7.30 pm at East Halton Village Hall, East Halton.

Present Cllr. Beadle (Chairman)
Cllrs. Petch, Portess, Pankhurst, Reeve, Grant, North.

Apologies None

In Attendance: Cllr. David Wells, N Lincs.

There were 0 members of the public or press present

15.119 To receive any apologies for absence

Received from Richard Hannigan – N. Lincs. Council. Noted.

15.120 Declarations of Interest

None declared.

15.121 Chairman's Announcements

Chairman advised tree now up and thanked Christine and Michael North for donation of tree once again and to Simon Turner, Liam Smith and Josh Whitley for assisting with putting the tree up, and also thanked Cllr. North for doing the electrical work on the lights.

Public Participation Session

No one here

15.122 To approve minutes of previous meetings

Minutes, as circulated, of meeting held in November 2015 approved as true record and signed by the Chairman.

RESOLVED: That minutes are true record of the meeting

15.123 Police Report

Clerk had emailed Barton Police Station but had not received any response. Cllr. Wells would ask local group to contact Clerk with policing statistics for area.

15.124 Correspondence

To receive notice of any correspondence for information only

None received.

15.125 Highways and Transport

To receive notice of any issues and receive update from Clerk for information only

Complaints received with regard to older peoples' buildings off Kettlebridge Lane – poor state of paths, pot holes – Clerk to pass to North Lincs. Large hole in highways near lamp post 3, College Road, Street light 12 at Townside/College Road corner.

RESOLVED: Clerk to pass all above to N Lincs Council

15.126 Planning

The following planning applications were considered and the comments agreed.

PA/2015/1351 Terwin, College Road, East Halton

Permission to erect a single storey side and rear extension to existing bungalow including demolition of existing buildings

No objections

RESOLVED: That comments as shown be sent to N Lincs. Council

15.127 Parish Matters

(a) To receive correspondence from Village Hall Committee re AGM date and agree any actions
Friday 11th December 2015 at 6.00pm had been confirmed. Clerk requested to attend and confirmed and Cllrs. Portess, Pankhurst and Reeve would also attend.

RESOLVED: Clerk and Council members to attend Village Hall Committee AGM and report back

(b) To confirm venue for Parish Council meetings for 2016

On hold pending the Village Hall Committee AGM in item above.

(c) To receive update on Christmas Tree and agree any necessary actions

Event organised. Cllrs will purchase 8 mulled wine, 60 mince pies. Members will sort provision of table for the green, Cllr. Portess will provide disposable cups from existing supply.

RESOLVED: That items be purchased as agreed for event

(d) To receive new model Standing Orders, review, agree amendments and consider adoption

This item was taken at end of meeting. Amendments/changes/insertions agreed as discussed and Clerk to send out formal hard copy to all members.

RESOLVED: That new Standing Orders agreed and adopted with immediate effect from December 2015 meeting.

(e) To receive policy document on recording of meetings and consider adoption of

Agreed and adopted

RESOLVED: That policy for recording of meetings be formally adopted with immediate effect.

(f) To receive update from Clerk on funding bid to transparency fund and agree any actions

This had been submitted to ERNLLCA and outcome awaited.

15.128 Future Dates

Next Parish Council Meeting – Friday 8th January 2015

15.129 Reports

To receive the following reports:

ERNLLCA Finance Training Day – Thursday 26th November 2015

Clerk had attended. Main subject affecting East Halton were changes to the audit regime for smaller Councils with transparency code.

15.130 **Finance**

(a) To approve payments and receipts as per list circulated

Approved as per list circulated and signed.

RESOLVED: That all payments be made as per list circulated.

(b) To consider quotations for internal auditors for fy 15/16

Clerk would obtain for January meeting and members could then consider.

RESOLVED: Clerk to bring quotations to January 2016 meeting.

(c) To receive update on new bank mandate and agree necessary actions

Clerk had produced letter to bank asking for change of correspondence address for statements/cheque books etc. and this was signed by the two signatories on the account. Clerk had also produced new bank mandate and this was signed by four Councillors who would then be added to account. Clerk gave each of those members a letter to the bank to be taken in with ID. Update for next meeting.

RESOLVED: That letter be sent to bank changing correspondence address and that four new Members be added to bank mandate and that they produce ID at the bank

(d) To receive notice from North Llncs re precept requirement and dates for submission

This needed to be with N Llncs by end of January 2016 – noted.

(e) To agree date for budget setting and precept requirement decision – January 2016

This to be carried out at January 2016 meeting on Friday 8th January 2016.

RESOLVED: That budget and precept setting be considered and agreed at meeting on Friday 8th January 2016

15.131 **To consider exclusion of press and public**

RESOLVED: exemption of press and public for remainder of meeting under Public Bodies Admissions to Meetings Act 1960 (Section 1 (2)) on the grounds that discussion of the following business is likely to disclose confidential information

15.118 **To approve salary payments**

To approve salary payments as per timesheet received

Approved to be paid as per timesheet submitted.

RESOLVED: That salary payments be approved and made as per timesheet submitted.

Chairman closed the meeting at 8.45 pm

Signed:	Date:
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