

# East Halton Parish Council

Clerk to the Council: Mrs. M. Hoggard, Mayflower Cottage, 6 West Street,  
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Date: Monday 6<sup>th</sup> May 2019

Dear Councillor,

You are summoned to attend the Annual Meeting of East Halton Parish Council which will be held immediately following the Annual Meeting of the Parish to be held at 7pm on Friday 10<sup>th</sup> May 2019 at East Halton Village Hall, Townside, East Halton.

*M. Hoggard*  
(Clerk)

## Agenda

1. To resolve the election of the Chair and receive the Chairman's Declaration of Acceptance of Office.
2. To resolve the election of the Vice-Chair.
3. To receive apologies.
4. To receive Councillors Declaration of Office.
5. To receive Councillors Register of Interests.
6. To appoint Committee representatives and approve any terms of reference.
  - a) Personnel Committee.
  - b) NATs Representative.
  - c) To elect two councillors to represent this council at ERNLLCA district committee meetings.
  - d) To resolve the requirement for any other Committees or Working Parties.
7. To resolve the authority to amend the authorised signatories of the bank accounts held with NatWest and to resolve the authority to change of address for statements.
8. To receive the provisional accounting statements for the year 2018/19.
9. To confirm the appointment of the Internal Auditor.
10. To review Financial regulations and Standing Orders.