

Minutes of a Meeting of East Halton Parish Council held in the Village Hall, East Halton on Friday 6<sup>th</sup> October 2017 at 7.30 pm.

**Present:** Cllr. Beadle (Chairman)  
Cllrs. Petch, North, Portess and Grant (arrived after start of meeting)

**Apologies:** Cllrs. Reeve, Boulby and Pankhurst

**In Attendance:** Cllr. Wells, N Lincs. Ward Cllr.

There were no others present.

**17.90 To receive any apologies for absence**

Received from Cllrs. Reeve and Pankhurst (family commitments) and Boulby (holiday) – all received and accepted.

**RESOLVED:** That apologies be received and accepted.

**17.91 Declarations of Interest**

None made.

**17.92 Chairman's Announcements**

None made.

**Public Participation Session**

No public present.

**17.93 To approve minutes of previous meetings held in September 2017**

Minutes of September meeting, as circulated, approved as a true record of the meeting and signed by the Chairman.

**RESOLVED:** That the minutes be approved as a true record of the meeting

Chairman asked that it be noted that there is no rush for the PC to collect the paperwork stored at the solicitors as mentioned in the minutes.

**17.94 Police Report**

To receive policing group report

Circulated as received and Chairman would try to attend next meeting.

**17.95 Correspondence**

(a) To receive any correspondence for information only

Received letter regarding grant for In Bloom project if PC interested – grant coming from N Lincs towards costs. Agreed that Clerk reply to office and ask for further details.

Council confirmed Cllr. Portess Noel to remain as Snow Warden.

**RESOLVED:** That further information regarding In Bloom be obtained from N. Lincs.

**17.96 Highways and Transport**

(a) To receive notice of any issues and receive update on previous issues raised  
And agree any necessary actions



Cllr. Grant reported that alongside of the PROW which crosses field to car area had locked gates with notice and phone number. Agreed that N Lincs be asked if they knew gates were in place and why.

Cllr. Wells presented consultation on speed restriction and advised that response had to be received by N. Lincs by 28<sup>th</sup> October 2017. Response to [ian.jickells@northlincs.gov.uk](mailto:ian.jickells@northlincs.gov.uk). Members agreed that 30 in the village was acceptable but that 50 should be limit on the straight runs of the roads. Stop sign also agreed to be requested at Lancaster Approach and Chase hill Road rather than current give ways.

No waiting requests agreed to be requested – right on junction of Townside at Towles Corner to improve to access and visibility at the junction. Leese Lane and Townside junction due to parking issues.

Cllr. Wells said they would do the fingerpost on Crook<sup>Mill</sup> Lane – and Clerk to contact Mr. Uzzell at North Lincs. To expedite.

#### **17.97 Planning**

To consider the following planning applications and agree comments:

None received to date of agenda being published.

#### **17.98 Parish Matters**

- (a) To receive report on funding bid submitted with regard to play equipment project and agree any further necessary actions

Clerk advised this had now been submitted. After discussions on whether the bid should have been submitted or not due to further projects which might be considered, the Clerk offered to contact funders and withdraw application pending further work but it was agreed to leave the application as submitted.

**RESOLVED: that the application be left as submitted with funding organisation**

- b) To consider any progress with issue of lights on Village Green

Chairman had carried out further consultation on this issue. Agreed that Chairman order the lights As sourced on the internet for £205 each and ask if they could supply either unglazed or with Perspex rather than glass. Agreed order two number lights.

**RESOLVED: That two lights be ordered as agreed at cost of £205 each by Chairman.**

- c) To receive notification of funding awarded from North Lincs Council for In Bloom project and agree any necessary actions

Covered under correspondence.

#### **17.99 Future Dates**

Next Parish Council Meeting – Friday 3<sup>rd</sup> November 2017

Christmas Tree Event – Sunday 10<sup>th</sup> December 2017

Remembrance Sunday – Sunday 12<sup>th</sup> November 2017

ERNLLCA North Lincs District Committee Meeting – Thursday 12<sup>th</sup> October 2017 at 6.00 pm



**17.100 Reports**

To receive the following reports:

Village Hall Committee Meeting – deferred as no one present.

Ward Cllrs. Report if present -Cllr. Wells had nothing to report for East Halton.

Any other reports – none received.

**17.101 Finance**

(a) To approve payments and receipts as per list circulated

All payments as per list circulated, approved to be made.

**RESOLVED: That all payments be made as per list circulated.**

(b) To receive any update on submission of Annual Return from Clerk

Annual Return received back from external auditors and nothing to report and no actions recommended. Agreed that audit be formally closed for fy 16/17.

**RESOLVED: That audit for fy 16/17 be formally closed and no further actions required.**

(c) To receive first quarter accounts and account reconciliation for fy 17/18

Clerk had circulated first quarter accounts for the first quarter of 17/18 and these were received.

**RESOLVED: That first quarter accounts and account reconciliation were published for fy 17/18.**

**17.102 To consider exclusion of press and public**

**RESOLVED: exemption of press and public for remainder of meeting under Public Bodies Admissions to Meetings Act 1960 (Section 1 (2)) on the grounds that discussion of the following business is likely to disclose confidential information**

**17.103 To approve salary payments**

(a) To approve salary payments as per timesheet received

Salaries approved to be paid as per timesheet submitted and approved.

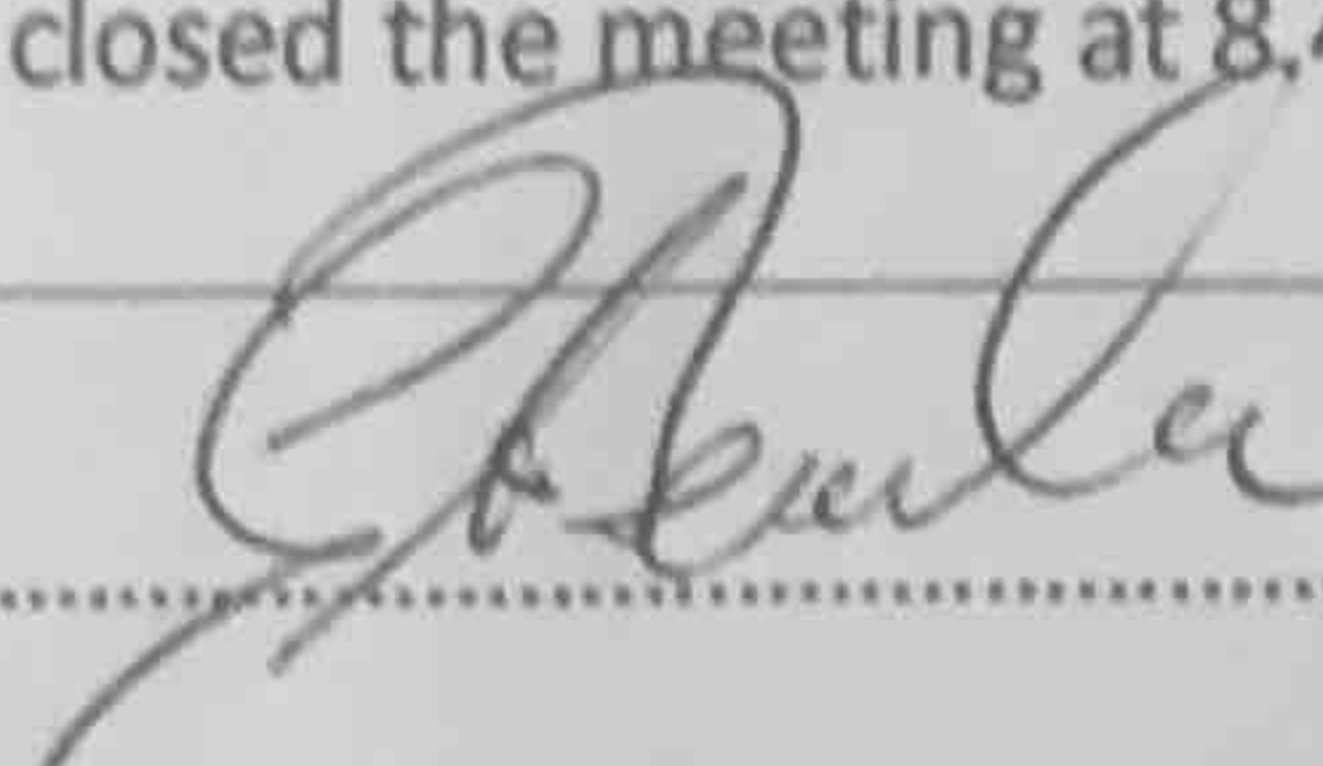
**RESOLVED: That salaries be approved to be made.**

(b) To conduct staff appraisal by Personnel Committee

This item was not carried out as Clerk handed in her resignation from the post as Clerk to the Council to take effect from 27.10.17 which would be the Clerk's last day in post. The Clerk advised on Friday 27<sup>th</sup> October 2017 she would take all files etc. along with the laptop to the Chairman for handover.

**RESOLVED: That Clerk's resignation be accepted as of 27.10.17.**

Chairman closed the meeting at 8.40 pm.

Signed: 	Date: 3/11/17
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